



**Date of meeting:** Thursday 23<sup>rd</sup> May 2019

**minutes' number:** 6.0

<b>Attendance</b>		<b>Apologies</b>	
Claire Carter CC Pip Worwick PW Gail Bonney GB Jane Moore JM Louise Jones LJ		Kath Moore KM Jo Boffey JB Steph Morris SM	
<b>Agenda item</b>		<b>Action</b>	<b>By Whom</b>
<b><i>Minutes from previous meeting – 1<sup>st</sup> April 2019</i></b>  Agreed as a correct record		Email to parents Make copies available in school	PW
<b><u>Matters arising</u></b>  Licence to sell alcohol – GB has looked into this. A named trustee has to apply for the licence and have their name on it.  Pantomime – JM has organised a touring theatre company – 'West End in Schools' - to perform Aladdin in the village hall on 12/12 in the afternoon  Calculators – still need to check the model required for CHS, S'bach school for girls and Wilmslow		Apply for a licence on line  Pay for village hall booking pay deposit for panto  Check models	JM  JB JB  KM – CHS JM – W'slow and S'bach
<b><u>Review of recent events</u></b> Coffee morning had gone really well – made £100 for the school council – thanks to the PFA for supporting this event. PFA had made money through Easter bonnet parade.  Foundations event – This was good – thank you to Foundations for putting this on. We would do this again – just review the timing of the date as was straight after a school holiday. Cheque for the 10% of sales to be received from Foundations		Chase cheque	CC
<b><u>Give as you live</u></b> We are now registered for this to get a donation from online shopping. GB had looked at this when doing Tesco shopping – seemed complicated as you needed to be a new customer. However, M and S, Boots and John Lewis etc all seemed more straightforward		Include on school newsletter	PW
<b><u>PFA spending</u></b> School to receive £287 for money already spent on the KS2 hindu workshop		Write school cheque	JB

<p>£100 per class – cash for purchases – PW has looked in to this and we do have insurance to cover cash on the school site (above £200) as was previously thought. Each class to have a box with £100 for staff to make purchases and return receipts to the PFA.</p> <p>Astbury Water sports centre – Y6 end of year treat. Agreed to pay this £360. Parents to be asked to pay half which equates to £15 per child. This is booked for 9 – 12 Thursday 6<sup>th</sup> June. Mr Davies and Mrs Bonney will go from school and LJ and CC will also accompany. Children will be dropped off by parents and walk back across the fields – for a picnic lunch – Alison to make for school dinner children.</p> <p>JM has made a booking – needs paying to be confirmed.</p> <p>Panto – agreed as above</p> <p>Portable whiteboards – school are desperate for new whiteboards – that can accommodate flip chart and are also magnetic and portable. PW has proved them up £383.99 incl VAT – school would need 3 and would be able to contribute some of the cost.</p>	<p>Get cash for classes</p> <p>Letter to go the Y6</p> <p>CDAT ed visits form as adventurous activity to be completed</p>	<p>JB</p> <p>PW</p> <p>PW</p> <p>JB</p>
<p><b><u>Outstanding accounts at the charities' commission</u></b></p> <p>On the charities' commission website – we have outstanding accounts that have a red flag next to them.</p>	<p>We need to complete for last year and this year</p>	<p>JB/KM</p>
<p><b><u>Summer events</u></b></p> <p>Friday 21<sup>st</sup> June – 3:20 – 5:00 Fun time Friday activity + hot dog Games / parachute etc £4 per child and £2 for second sibling.</p> <p>Wed 26<sup>th</sup> June – school sports' day – sell refreshments – tea, coffee – need cups and lids, generator, urns, boxed drinks, cakes and crisps with long dates, serviettes.</p> <p>Tuesday 2<sup>nd</sup> July – school disco £3 entry – cake / sweets and drink – could do outside if weather is good enough. Children to request songs for playlist</p> <p>Friday 12<sup>th</sup> July – family BBQ – Ticket to include food. Apply for a licence 6-8pm Check rough prices Gauge interest Look for the BBQ cover or purchase another one Source burgers etc – ask Alison.</p>	<p>Advertise Purchase hot dogs etc Plan games Purchase items Ask Rob Borrow urns</p> <p>Purchase items</p> <p>Ask children</p>	<p>PFA members</p> <p>LJ / CC PFA ?? PW</p> <p>PFA</p> <p>PW</p> <p>JM</p> <p>GB/JM PW PW LJ</p>

School summer production – get a licence for the evening production to sell wine etc  Afternoon performance – tea/coffee/ cake.	Apply for a licence Purchase items	JM PFA
<b>AOB</b>		
<b>Date of next meeting</b>  Thursday 20 <sup>th</sup> June 7:30pm at The Castle Inn	Advertise the date	PW/KM

These minutes are agreed as a correct record of the meeting Thursday 23<sup>rd</sup> May 2019 held at The Castle Inn. (To be agreed and signed at the next meeting)

Signed \_\_\_\_\_ Date: \_\_\_\_\_