



Date of meeting: Thursday 18th July 2019

minutes' number: 8.0

| Attendance | | Apologies | |
|--|--|---|--------------------|
| Louise Jones LJ Claire Carter CC Jane Moore JM Gail Bonney GB | | Andrea Armitt AA Kath Moore KM Jo Boffey JB Pip Worswick PW Steph Morris SM | |
| Agenda item | | Action | By Whom |
| Minutes from previous meeting agreed as a correct record. | | Email to parents Make copies available in school | PW |
| Matters arising None from minutes not in agenda | | | |
| Finance / treasurer's update The treasurer was unable to attend the meeting. Agreed that the final total of funds raised would be communicated at the earliest opportunity following the meeting. The financial return still needs to be completed as a matter of urgency. | | JM to follow up with JB JM to arrange this. | JM/JB KM/JB |
| Review of the recent summer events. <ul style="list-style-type: none"> The disco was successful and raised ~£140 however we need more parent helpers next time. Sports day refreshments was successful and raised ~£70. The BBQ and fun run (official track opening by the Mayor) was attended by ~56 people. The final total raised was not known (JM to follow up with JB). Alcohol license was straight-forward to obtain but quite a long form to fill in. The Corona sold well. The event was successful and agreed it would be good to do it again. The bouncy castle was popular. Summer concert- alcohol license was purchased for the evening event. The event was well attended and the PFA thank all parents/friends who gave generously. | | JM to chase JB for official totals raised. LJ to ask A1 bouncy castles to send receipt to school via e-mail. | JM LJ |

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| <p>PFA newsletter LJ suggested that the PFA may receive more support if we keep parents better informed regarding our activities/events and where the funds raised are spent.</p> <p>Future Planning for the Christmas Fair</p> <ul style="list-style-type: none"> • Submit request for bread rolls etc to Roberts bakery. • £30 of M&S vouchers are in the school safe to be used as a raffle prize (result of closing the Texaco garage points card) • Raffle tickets will need to be sent for printing in October. • Check that Mrs Douce and the choir are available for Friday 29th November. <p>Piano Fund- The school piano needed an <i>ad-hoc</i> repair following the summer concert. The school needs a replacement. Send out enquiry on newsletter to see if anyone can help.</p> | <p>JM to draft newsletter for the Autumn term.</p> <p>JM</p> <p>Invite craft fair stalls; Hearts Desire- Tina Spotty Dotty The Little Shop Cloud Melts?</p> <p>JM to investigate cost of replacement piano and spec. (safety aspects of having the piano on casters)</p> | <p>JM</p> <p>JM</p> <p>GB</p> <p>CC GB LJ JB</p> <p>JM</p> |
| <p>Future event planning & ideas:</p> <ul style="list-style-type: none"> • <i>Another Foundations night.</i> • <i>George Michael tribute night?</i> • <i>Mug amnesty (school council)</i> • <i>Staff Christmas hamper.</i> | | <p>CC LJ GB GB</p> |
| <p>Date of next meeting: TBC</p> | <p>Advertise the date</p> | <p>PW/JM</p> |

These minutes are agreed as a correct record of the meeting Thursday 18th July 2019 held at The Castle Inn. (To be agreed and signed at the next meeting)

Signed _____ Date: _____