



**Date of meeting:** Tuesday 10<sup>th</sup> November 2020

**minutes' number:** 13.0

| <b>Attendance (Via Zoom)</b>   |  | <b>Apologies</b>                                  |  |
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| Claire Carter CC<br>Pip Blythe PB<br>Gail Bonney GB<br>Kath Moore KM<br>Jane Moore JM<br>Lisa Galluzzo LG  |  | Steph Morris SM<br>Louise Jones LJ<br>Mrs.Hambley |  |
| <b>Agenda item</b>   | <b>Action</b>  | <b>By Whom</b>                                    |  |
| <p><b><i>Minutes from previous meeting – 3<sup>rd</sup> March 2020</i></b></p> <p>Agreed and signed as a correct record</p>  | Email to parents<br>Make copies<br>available in school | PB/GB   |  |
| <p><b><u>Annual General Meeting</u></b></p> <p><b><u>Reflections from the chair (GB)</u></b></p> <p>The last academic school year has been like no other, when in March, in line with government requirements, all school had to close due COVID. No-one know how long the closure would be required and how things would look when we reopened. We had the wonderful May Day to look forward to, hoping that we would be 'open' by then. Unfortunately, that was cancelled, as were many other planned events in the PFA school calendar.</p> <p>Prior to the abrupt end of the school year in March, the PFA had worked tirelessly in the first half of the year and were still able to raise a healthy amount of funds for the school (the treasurer's report will provide us with a more accurate breakdown shortly). The PFA is a small but active committee that has the support of so many wonderful parents and teaching staff. Our calendar was full of new and traditional events planned for the remainder of the school year. Sadly, Coronavirus restrictions put a stop to most of those.</p> <p><u>Film Shows and Discos</u></p> <p>We were, however, able to hold all our planned events up until the school closure in March. We ran our usual film nights (2) and managed to put on 2 discos. All these events are very popular with the children, generating a good income for the amount of work required. Hopefully, we will be able to organise a socially distanced film night soon! Now, thanks to Mr Carter, we have streamlined our disco prep!</p> <p><u>Christmas Fair</u></p> <p>We planned and held a very successful Christmas Fair which was enjoyed by all. We were very lucky to receive items for our raffle from the wider Astbury / Congleton community. Unfortunately, we do not think we will be able to hold a Christmas Fair, this year, in the same way as previous years. We have already started to think about Christmassy</p> |  |   |  |

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| <p>things to do that will generate revenue for the school and more importantly be fun and exciting for our children! Fingers crossed!</p> <p><u>Pantomime</u><br/>Following the success of 'ALADDIN' last year, we have booked the same company for this Christmas. Due to the pandemic, it will have to be different, but the theatre company have devised a plan! We wanted to go ahead with the new format (via Zoom) as the children (and adults) thoroughly enjoyed Aladdin and we feel that, at this time we should be supporting the performing arts! So, watch this space for details...</p> <p><u>Easter</u><br/>The events didn't really go according to plan due to the lockdown, but we were still able to run a competition and awarded chocolate prizes to the winners!</p> <p><u>Year 6 Leavers</u><br/>Our Y6 leavers' events were also hit by the pandemic. We were determined to give our wonderful 6's as good a send-off as we could. We bought them all a scientific calculator, which was presented during their Leavers Service in church. We were hoping to have a socially distanced picnic, but the weather intervened so it ended up being in church. Thank you Rev. Naylor. We ordered cupcakes for all members of the Y6 families, these were very kindly donated by Mrs D Bell.</p> <p><u>Class Funds</u><br/>Over the last few years, the PFA has donated funds to each class teacher (£100) to be spent purchasing things for the classrooms. This is a rolling amount which is topped up as required. The PFA also support educational visits by contributing towards the cost of transport or admission into venues. This helps to reduce the costs of the visits for parents.</p> <p><u>Thank you</u><br/>I would like to express my heartfelt thanks to all the parents, families, friends and our wonderful children who have supported and participated in our events so generously and enthusiastically – without your participation, there is no PFA. I would also like to say a huge thanks to all staff at the school, who've helped make our events possible, many of whom have given their own time. Special thanks go to Mrs K Moore (treasurer), Mrs C Carter (secretary), Mr D Carter (IT), Mrs J Moore for her continued support and Miss Blythe for getting everything going in school!</p> <p><u>Looking Forward</u><br/>To those of you who are thinking about becoming involved in the PFA this year (it will be a little different but equally as rewarding and fun!), whatever time you can give, the PFA can use, whether it's helping out at daytime events or evenings, we welcome you all! I think as a PFA we do a huge amount of work, most of which is unseen. We are a very successful, productive team and this has, once again, been reflected in our success. This year will be slightly different for us, with the ongoing Coronavirus restrictions in place. Hopefully we can think of some new events that can be done virtually or in small groups, abiding by the guidelines, whilst still raising money for our fantastic school! I'm sure we will have another successful year!</p> <p><u>Gail Bonney (Chair 2019/20)</u></p> |  |    |
| <p><b><u>Finance/Treasurers Report</u></b></p> <p>Treasurers report issued by KM detailing:</p>   |  | KM |

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| <p><u>PFA accounts from 1.7.2019 to 30.6.2020.</u></p> <p>The opening balance for this period: £ 447.65</p> <p>The closing balance for this period: £1121.89</p> <p><u>PFA accounts from 1.7.20 to 30.6.21</u></p> <p>The opening balance for this period: £1121.89</p> <p>Balance of Nov 20: £1308.83</p> <p>KM to contact Barclays regarding receipt of bank statements and online banking.</p> <p>The 2019/2020 Charity Commission return was submitted on 9.11.20</p>   |               | KM    |
| <p><b><u>Trustee roles</u></b></p> <p>GB nominated as chair. The members agreed. JM agreed to support GB as vice chair.</p> <p>KM nominated as treasurer. The members agreed.</p> <p>CC nominated as secretary. The members agreed.</p>   | Agreed by all | ALL   |
| <p><b><u>Future Events</u></b></p> <p><b>Film night – Thursday 10<sup>th</sup> December 3.20 – 5.30</b></p> <p>It was discussed that a socially distanced film night would be able to go ahead. Two Christmas films to be shown, one in each 'bubble'. Children would not be able to choose which film to watch as with previous film nights but would remain in their class bubbles.</p> <p>Bubble one – Class Noah<br/>Bubble two – Classes Mary &amp; Jacob</p> <p>Hot dogs, drinks, crisps Haribo, ketchup, bread rolls to be purchased</p> <p>Price £4, £2 for additional siblings</p> <p>Check PFA cupboard for the dates of items we may have already purchased.</p> <p><b><u>Christmas Fair</u></b></p> <p>A Christmas fair was discussed for the children only, to take place during the school day.<br/>A possible date for this is 2<sup>nd</sup> December, after the Christmas lunch.</p> |               | GB,PB |

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| <p>Parents to prepay for cloakroom tickets that can be used by the children to pay for games, glitter tattoos, face painting, 'dunk the teacher' (LG), decorate a gingerbread man, chocolate tombola etc.<br/>Friday 27<sup>th</sup> November – socks for chocs day<br/>Friday 4<sup>th</sup> December – wear a Christmas jumper, bring a bottle day.</p> <p>Visit from Santa discussed, including the possibility of an outdoor grotto.<br/>Selection boxes to be brought for this. Approx 84 &amp; 2 dairy free</p>   | <p>LG to ask about the availability of Mr.G<br/>GB/KM to purchase</p>  |   |
| <p><b><u>Teacher Fund</u></b><br/>Teacher Funds for classes were gratefully received by staff. These now need replenishing. It was agreed to provide £100 each for classes Noah, Mary, Jacob and Astbury Acorns.</p>  | <p>Monies to be provided.</p>  | <p>KM</p>   |
| <p><b><u>AOB</u></b><br/>The repairs made to the piano were deemed to be suitable by Richard Parker, who came to inspect it before corona virus restrictions.</p> <p>Pantomime will take place on 14<sup>th</sup> December 2020 in the form of Zoom workshops for each class.</p> <p>Christmas raffle discussed, this will go ahead with a £20 M&amp;S voucher and other prizes to be confirmed/arranged. JM to order raffle tickets off the internet as last year. Christmas raffle draw will take place on Friday 11<sup>th</sup> December.</p> <p>Christmas crackers needed for Christmas lunch, all asked by GB to look out for reasonably priced crackers.</p> <p>PFA insurance is due for renewal from Parentkind, this is approx £70</p> <p>Autumn newsletter discussed</p> <p>Keep advertising PFA events, meetings</p> | <p>Agreed to renew by all</p> <p>JM to create an Autumn newsletter</p> | <p>JM</p> <p>ALL</p> <p>JM</p> <p>JM</p> <p>PB/JM</p> |
| <p><b><i>Date of next meeting</i></b><br/>Monday 30<sup>th</sup> November 2020, 7:30pm via Zoom</p>   | <p>Advertise the date &amp; Zoom code distributed</p>                  | <p>PB</p>   |

These minutes are agreed as a correct record of the meeting Tuesday 10<sup>th</sup> November 2020 held via Zoom. (To be agreed and signed at the next meeting)

Signed \_\_\_\_\_ Date: \_\_\_\_\_